



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Alzheimer's Awareness Association

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Alzheimer's Awareness Association (URAA) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

At the University of Rochester, our mission is to honor and represent the Alzheimer's Association by advocating for Alzheimer's care, support, and research. We aim to achieve this by fundraising, volunteering, and raising awareness within our campus community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Active members must attend at least 50% of the General Member Meetings and half of the fundraising or raising awareness events per semester. Also, depending on how many volunteering opportunities there are, an active member must go to a minimum of one.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as at least ½ of the active membership plus two or more officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President - must have served on the executive board previously, unless no one else is qualified.
- B. Business Manager - must complete the necessary training and quiz.
- C. Vice President
- D. Social Media Manager
- E. Secretary
- F. Events Chair
- G. Community Outreach Chair
- H. Co-Officer Role - if an officer needs help with completing the positions responsibilities, applications for a co- can open.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. All officers may request a Co-Officer if they need assistance. This request will be discussed with the outgoing e-board to reach an agreement.
- F. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- G. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.

- H. The Vice-President shall assist the president with all matters and be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- I. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes and everything discussed during both E-Board Meetings and GMMs.
- J. The Social Media Manager is responsible for managing all social media accounts, ensuring they represent the organization's principles, values, and initiatives. They must uphold appropriate online etiquette, adhere to standards set by the Alzheimer's Association, create posts to raise Alzheimer's awareness, advertise upcoming events, and enhance the organization's campus presence.
- K. Events Chair is responsible for overseeing all events organized by the club, whether held virtually, through social media, or in person. They may appoint and manage a project team to assist with these events and are in charge of coordinating event details, managing logistics like tabling, and organizing member participation.
- L. Community Outreach Chair is responsible for coordinating volunteering activities and liaising with the Alzheimer's Association (AA) to support their needs. They facilitate partnerships and sponsorships, ensuring the club's community engagement aligns with its mission. They will be in direct contact with Thera Balasio, AA's Director of Professional Education.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - All candidates for the Executive Board (E Board) must submit an application to the current E-Board for review. The candidate will then be nominated and voted on by the outgoing E-Board. The candidate for President must have served on the E-Board for at least one academic year, unless no other qualified candidates are available. Aside from the President, no other positions require prior E-Board membership. Active general members will approve the newly nominated/elected E-Board through an anonymous Google form or printed ballot.
- B. Term of Office - Each elected officer will assume their position at the beginning of the fall semester. Once inducted into the Executive Board, the member will hold their position for one academic year, unless they choose to resign or fail to meet the active membership requirements, as determined by the rest of the Executive Board. Elections will be held to fill any positions as needed.
- C. Timing of Elections - Elections shall be held as necessary based on the number of executive board position nominations at least two weeks before the last day of classes of the spring semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in Article V, Section Three.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Alzheimer's Awareness Association of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Alzheimer's Awareness Association. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Alzheimer's Awareness Association abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation
Marianna Madianos
President, Alzheimer's Awareness Association

17/03/2025

Date



Signature of Approval
Jessie Li
Chair, Student Organization Administration & Review Committee

3/2/2025

Date